Basic Human Needs Grants Worksheet — SAMPLE DOCUMENT ONLY
Paper applications will NOT be accepted.

General Information (All fields are required.)

Organization Name

Mailing Address (Street, City, County, State, Zip)

Organization Phone

Website Address   Federal Tax ID#

Executive Director/CEO/President's Name   Executive Director/CEO/President's Email

Requested Grant Amount   Organization's Current Annual Budget

Title of Project/Program   Program/Project Budget

Name of Contact for Application   Title of Contact

Contact Phone   Contact Email

County Served

What is the program area that best applies to this proposal?

Health   Education/Youth Development

Human Services   Public/Society Benefit

Project Questions

1. Please briefly summarize your proposal including the following information:
   a. an overview of your request;
   b. how it will work/how the problem will be addressed;
   c. who it will serve;
   d. who is involved in your project (partnerships and collaborations);
   e. how exactly will The Dayton Foundation funds be spent; and
   f. a timetable for implementation of the project.

(Maximum 3,500 characters with spaces)

Commitment to Diversity, Equity and Inclusion

1. Please tell us what specific changes you have made internally and/or externally to advance diversity, equity and inclusion. (Maximum 500 characters with spaces)

2. Please share any challenges you have experienced in advancing equity for your organization and how can The Dayton Foundation help you in your efforts in this journey.
(Maximum 500 characters with spaces)

Project/Program Request Budget (Sample Only)

The following is provided only as a sample template and is not required to be uploaded in this format. Please upload your own itemized project/program request budget with revenue (indicating if funding has been secured, is pending or potential) and expenses.

Revenue	Budget
Corporate and foundation grants	$
Government grants and contracts	$
Contributions and other gifts	$
United Way	$
Program service fees	$
Special events, fundraisers	$
Other revenue (please list)	
	$
	$
	$
	$
Total Revenue	$
Expenses	
Salaries, employee benefits and taxes	$
Professional fees and/or client assistance	$
Occupancy/rent	$
Depreciation	$
Development/marketing	$
General operating expenses (please list)	
	$
	$
	$
	$
	$
Total Expenses	$
Revenue Less Expenses	$