



The Dayton Foundation – Job Posting Announcement

Del Mar Encore Fellow – House of Bread

Category: Part-time, exempt, temporary

Schedule: 20-24 hours a week

Compensation: \$36,000 annually

This is a one-year employment agreement.

Preferred Start Date: August 2026

Position Purpose:

The Del Mar Encore Fellow position is responsible for leading a strategic, community-wide initiative to assess, design, and advance a sustainable system of public shower and laundry services for individuals experiencing homelessness. This role collaborates closely with House of Bread staff and guests, nonprofit partners, community and government stakeholders, and funding organizations to identify needs, evaluate opportunities, and leverage national best practices. Through research, stakeholder engagement, and cross-sector coordination, the Fellow will develop recommendations that improve access to essential hygiene services, promote dignity and well-being, and address critical barriers faced by the unsheltered population. The scope of work will include:

Key Responsibility: Research, Analysis and Stakeholder Collaboration

Specific Duties:

- Conduct a comprehensive assessment of existing shower and laundry resources available to individuals experiencing homelessness in the Dayton region, including evaluation of accessibility, capacity, and utilization trends.
- Research and analyze service delivery models and best practices for public hygiene access in comparable communities, with a focus on scalable and sustainable approaches.
- Design and facilitate stakeholder engagement initiatives, including focus groups with individuals experiencing unsheltered homelessness, to gather insights, identify service gaps, and inform program development.
- Convene and collaborate with nonprofit organizations, government agencies, and community partners to assess current resources, align efforts, and identify opportunities for cross-sector partnership in developing and sustaining public hygiene services.
- Evaluate potential public, private, philanthropic, and grant funding opportunities to support the implementation and long-term sustainability of community-based shower and laundry facilities.

Key Responsibility: Final Recommendation and Report

Specific Duties:

- Prepare comprehensive assessment of existing shower and laundry facilities, including recommendations for service expansion, enhancements, and/or additional locations based on identified community needs and service gaps.
- Identify recommendations for a collaborative service delivery framework, including the structure of partnerships, stakeholder roles, and any coordinated network necessary to effectively manage and sustain the system.
- Document a communications, outreach, and marketing strategy designed to increase awareness, accessibility, and utilization of services among target populations and community stakeholders.

- Recommend staffing models, operational standards, and program management guidelines to support efficient, equitable, and sustainable service delivery.

Key Responsibility: Maintain and Support Relationships with Community

Specific Duties:

- Build collaborative relationships with community stakeholders, government and business representatives, nonprofit organizations, and older adults to create opportunities that strengthen Miami Valley communities.
- Gain trust and confidence among the various partners.

Key Responsibility: Support an Internal and External Communication Plan

Specific Duties:

- Facilitate the flow of information between internal and external stakeholders to promote transparency, engagement, and alignment with organizational goals.
- Coordinate internal communications to ensure TDF stakeholders and Host Organization staff are informed of project progress, milestones, and outcomes.
- Participate in regular TDF Fellow meetings to share information, collaborate on initiatives, and help ensure DMEF goals and objectives remain on track.
- Represent the DMEF Initiative at community meetings, stakeholder engagements, and public presentations to increase awareness, strengthen partnerships, and advance program objectives.

Position Qualification Requirements:

A four-year college degree is required; an advanced degree or equivalent professional experience in social services, mental/behavioral health or related fields is strongly preferred. The preferred qualified candidate is a retired professional or older adult with a respected career and community record with senior-level experience in areas such as homelessness, poverty, community development and community building. Candidates may possess any equivalent combination of education and experience that provides the required knowledge, skills and abilities. This position also requires access to reliable transportation.

Qualifications and Competencies:

- Demonstrated ability to build, foster, and maintain positive working relationships.
- Excellent verbal, written, and interpersonal communication skills, with the ability to effectively engage diverse audiences.
- Strong analytical, organizational, and program/project management skills, with the ability to manage multiple priorities simultaneously.
- Ability to lead, collaborate, and build partnerships with individuals from diverse backgrounds, ages, cultures, and experiences.
- Proven ability to work effectively in team-based environments and collaborate with community partners to achieve shared objectives.
- Highly collaborative, with the flexibility to serve as both a leader and a contributing team member as circumstances require.
- Strong time-management skills, with the ability to prioritize responsibilities, meet deadlines, and deliver quality results within established timelines.
- Self-motivated and capable of working independently with minimal supervision while maintaining accountability for program goals and outcomes.
- Ability to exercise sound judgment and maintain a high level of professionalism, discretion, and confidentiality.

- Comfortable with public speaking and group facilitation.
- Proficiency in or knowledge of using a variety of computer software applications, as position requires.
- Demonstrates patience, adaptability, resilience, and a positive sense of humor.

Desirable, but not required

- Community relationships and established network

This job description in no way states or implies that these are the only duties to be performed by the employee. Employees will be expected to follow any other job-related instructions and to perform any other job-related duties requested by any person with authority to give instructions or assignments.

Send résumé and cover letter via email to Jeffrey Sypeck, Director, Human Resources, at jsypeck@daytonfoundation.org

The Dayton Foundation is an Equal Opportunity Employer