

The Dayton Foundation - Job Posting Announcement

Del Mar Encore Fellow with YWCA Dayton

21-32 Hours/Week - \$25,000/Year

This is for a 1-year, renewable contract

Preferred Start Date: July 2019

Position Purpose: Working as part of The Dayton Foundation's Del Mar Encore Fellows Initiative (DMEF), the Fellow will build on the YWCA's "One Imperative: the elimination of racism wherever it exists and by any means necessary," leading a two-part initiative: evaluating each of the YWCA programs' internal practices, policies, procedures around racial justice and convening a Dayton Region Coalition Against Hate. The scope of work will include:

- Clearly defining desired outcomes and preconditions for each YWCA program, using the racial equity theory of change; identifying indicators and measures to assess program accomplishments and challenges; creating and implementing a data collection and reporting plan to be integrated into each program's existing metrics.
- Preparing audit findings and proposed implementations in an assessment report and implementation plan.
- Convening and facilitating the development of a Dayton Region Coalition Against Hate, comprised of community organizations, governmental, and faith-based groups, similar to the Cincinnati Regional Coalition Against Hate, a nonpartisan alliance convened by YWCA Cincinnati.
- Meeting regularly with Del Mar Encore Fellows to share information and supporting the work of the DMEF initiative throughout the community.
- Participating with other Del Mar Encore Fellows in public presentations focused on advancing the goals of the DMEF initiative and changing the conversation around aging in our community.
- Engaging older adults as expert volunteers for the Host Organization's initiative and participating in the recruitment/selection process, establishing objectives and priorities, and offering appropriate training or mentoring opportunities.

Education and Work Experience

Four-year college degree and a minimum of five years job-related experience at the professional, management, or executive level. Demonstrated success in project management. Excellent personal and group communication skills. Comfortable working with a diverse population. Understanding of and/or experience in research design and implementation is desired. Candidates may possess any equivalent combination of education and experience that provides the required knowledge, skills and abilities. Preferred qualified candidate is a retired professional, older adult with a respected career and community record. Working style must fit that of Host Organization.

Knowledge and Skills

- Ability to foster and maintain positive working relationships with TDF and Host Organization staff, Fellows, and volunteers
- Strong analytical and research skills
- Previous experience in program evaluation and design is desired

- Project management skills
- Ability to work independently; highly motivated and self-directed to complete program goals and responsibilities
- Demonstrated experience with teamwork and ability to work with people of varying social, economic, religious and ethnic backgrounds.
- Ability to lead and supervise volunteers to achieve organizational goals
- Strong customer service skills, computer skills and the ability to synthesize data in a manner ready for presentation and distribution
- Ability to meet deadlines and prioritize work assignments to meet timelines
- Excellent attention to detail
- Excellent verbal, written and interpersonal communication skills
- Strong public speaking skills
- Ability to maintain a high level of confidentiality
- Knowledge and understanding of domestic violence, homelessness and interventions in residential settings, a plus
- Proficiency in or knowledge of using a variety of computer software applications
- As with all nonprofit work, patience and a sense of humor are valuable assets

Send résumé and cover letter via fax or email to:

Noreen Wilhelm, Senior Fellow
The Dayton Foundation
nwillhelm@daytonfoundation.org
FAX: 937-222-0636

Closing Date: June 7, 2019

The Dayton Foundation is an Equal Opportunity Employer